



# BENWICK PARISH COUNCIL

1, HOLBROW COURT, WARBOYS, HUNTINGDON,  
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Clerk: Mr. R ROBINSON

To Members of the Council

17<sup>th</sup> November 2022

You are hereby summoned to attend an Extraordinary meeting of Benwick Parish Council for the purpose of transacting the following business. This meeting has been convened by the Chairman under Standing Order 6.a.

**On Tuesday 22<sup>nd</sup> November 2022 at 7.30 p.m.**

**At the village hall (Church Annex) in Benwick. Members of the public and press are welcome to attend.**

**Please do NOT attend if you or a close contact has or has recently had a cough, high temperature or loss of sense of taste or smell or a positive COVID test result. Please bring a face covering and wear it if you are comfortable doing so for the good of others. Temperatures may be taken before entering the meeting. Social distancing will be adhered to within the meeting hall. These measures are in compliance with health and safety legislation.**

Yours truly

Mr M Chapman  
Chairman

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

## PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

161/22-23	<b>Apologies for absence</b>	
162/22-23	<b>Declarations of Interest</b> <b>Councillors to declare any interests in respect of any item to be discussed at this meeting:-</b> a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
163/22-23	<b>Report of Benwick village Hall Committee members</b>	
164/22-23	<b>PUBLIC TIME</b>	
165/22-23	<b>Confirmation of Minutes</b> To sign and approve the Minutes of the Council Meeting held on 7 <sup>th</sup> November 2022	
166/22-23	<b>Matters Arising</b>	
167/22-23	<b>County &amp; District Councillors Reports</b>	
168/22-23	<b>Village Hall 1 – requests of Village Hall Committee for support</b> a) LED lighting funding b) Solar panels funding c) School usage and payment to be formally agreed with the school/County Council (variation of lease?) d) Canvas the village regarding the community's need for a hall	
169/22-23	<b>Village Hall 2 – condition of concrete paving at the front of the village hall</b>	
170/22-23	<b>Village Hall 3 – response of the Parish Council as custodian leaseholders to the Village Hall Committee not being fully staffed</b>	
171/22-23	<b>Village Hall 4 – response of the Parish Council to the financial circumstances of the Village Hall</b>	
172/22-23	<b>Village Hall 5 – to discuss and agree any actions required for the Parish Council's long-term vision for the Village Hall including planning for the administration of the village Hall such as</b>	

	for example forming a standing Committee of the Parish Council	
<b>173/22-23</b>	<b>Village Hall 6</b> – to discuss and agree on any other actions needed in relation to the Village Hall	
<b>174/22-23</b>	<b>Village Hall 7</b> – to discuss and agree on planning for short term and long-term financial impact of the Village Hall on the Parish Council including budgeting for any expected expenses and raising the precept	
<b>175/22-23</b>	<b>Agenda Items/Next Meeting</b> - to discuss and agree the format and date of the next Parish Council meeting proposed to be Monday 5 <sup>th</sup> December 2022. Items to be included on agenda should be with the Clerk by Monday 28 <sup>th</sup> November 2022 and to discuss and agree if a further extraordinary meeting is needed.	